THE CONSTITUTION OF THE CULTURAL DIVERSITY AWARENESS CLUB

The purpose of this organization is to provide the NPC community with a better knowledge of diverse cultures and heritages. This organization also specifies as its purpose to make NPC aware of the needs of the underrepresented student and to ensure that all underrepresented students have a voice. We further state as our purpose to establish an organization with which the underrepresented students can identify.

ARTICLE I - Membership

The Cultural Diversity Awareness Club's membership includes currently enrolled students and current employees of National Park College. Membership is free to students and employees. Accurate membership records will be maintained by the secretary of the club and made available to the faculty advisors, advisory council and the Vice President for Student Affairs and Enrollment Management.

ARTICLE II – Responsibilities of Officers

Officers must be regularly enrolled students, have a 2.5 grade point average cumulative for the preceding semester, and not be on disciplinary probation.

*Note: Caution should be taken regarding serving in an officer role in multiple student organizations. While leadership experiences are encouraged, students should gauge and balance other responsibilities in an effort to be most successful.

- <u>President</u>: The president will be responsible for correlating all club activities and business, and preside at all meetings.
- <u>Vice President</u>: The vice president will be responsible for assisting the president in correlating all club activities and business and will preside at meetings when the president is absent.
- <u>Recorder / Treasurer:</u> The recorder / treasurer will be responsible for keeping accurate minutes of each meeting. These minutes will be made available to the faculty advisors, the advisory council, and the Vice President for Student Services' Office. The recorder / treasurer will also be responsible for keeping accurate financial records for the club. Deposits and withdrawals of funds must be made in the presence and / or with the signature of an advisor. All funds will be deposited with /distributed by the NPC Business Office. Records will be made available to the faculty advisors, the advisory council, and the Vice President for Student Affairs and Enrollment Services.

<u>Reporter / Historian</u>: The reporter / historian will be responsible for the public relations of the Cultural Diversity Awareness Club. Prior to being publicized, any publicity for the group must be approved by an advisor.

ARTICLE III - Officer Elections

The officers of the club will be elected at the beginning of academic each year. Nominees for the offices will be made by the general memberships and elected by a majority.

ARTICLE IV – Club Meetings

Meetings of the club will be held bimonthly. Meeting dates and times will be arranged at the beginning of each semester.

ARTICLE V – Club Activities

The Cultural Diversity Awareness Club will sponsor activities each semester to inform and contribute to the general awareness of the diverse students of NPC.

ARTICLE VI - Bylaws

The club will operate in accordance with the rules of parliamentary procedure contained in ROBERT'S RULES OF ORDER (Revised).

Adopted March 2000 Revised March 3, 2015 Revised March 6, 2017 Revised October 4, 2019