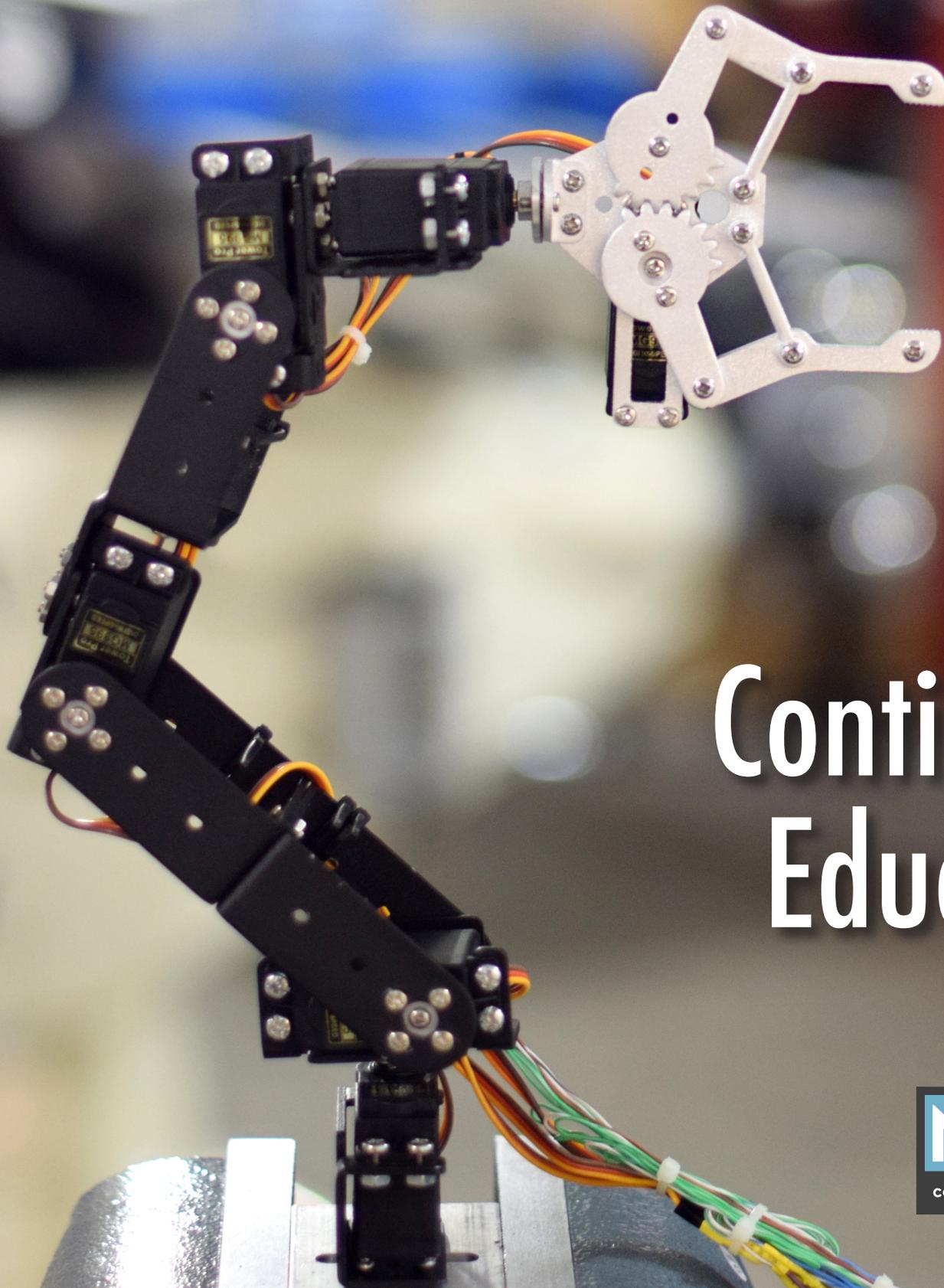


National Park College

COMMUNITY & CORPORATE TRAINING



Insight
Innovation
Inspiration

Continuing Education

Fall 2017



NATIONAL
PARK
COLLEGE

COMMUNITY & CORPORATE TRAINING

INSTRUCTOR SPOTLIGHT

Robert Feigl

Robert Feigl is a full time instructor for the National Park College Business Division, teaching CIS networking classes that include student prep for many Microsoft and CompTIA certifications. He also recently began teaching web design courses on campus. He is Microsoft, CompTIA, and CIW certified. Mr. Feigl completed his BS in Information Technology at Western Governors University and is currently seeking his masters degree in Cybersecurity. He has been an enthusiastic remote pilot since 1987 for helicopters, planes, and most recently drones. Robert teaches with the idea that if his students are not engaged and having fun he is not teaching the right way!



Bryan Adams

Bryan Adams earned his Master's Degree in French Language and Literature from the University of Oklahoma, where he served the Modern Languages Department as French Language Coordinator for two years. After finishing an initial year-long exchange to France as a bachelor's student, Mr. Adams successfully completed a second exchange to France as an English instructor for French business majors at the University of Clermont-Ferrand. He has taught all grade levels, from kindergarten to university courses. He passionately pursues exploring "Comprehensible Input" methods, including TPRS and AIM to get students speaking and understanding French and Spanish from the very first class session. Bryan has also performed professionally with the Lone Star Ballet Company, the Oklahoma Festival Ballet, OK SummerStage, Texas Musical Drama, and the Muses Creative Artistry Project.



William Gay

William Gay has worked as an Adjunct Instructor of History at National Park College for the past five years. Mr. Gay received his Bachelor of Arts degree in History and English from the University of Central Arkansas. He continued his education at the University of Arkansas, where he earned his Master of Arts in History. While his specialty is American History, William enjoys reading and studying all fields of history, especially those of military and Native American History. He believes History is both exciting and entertaining, and is passionate about sharing his love of the subject with students.



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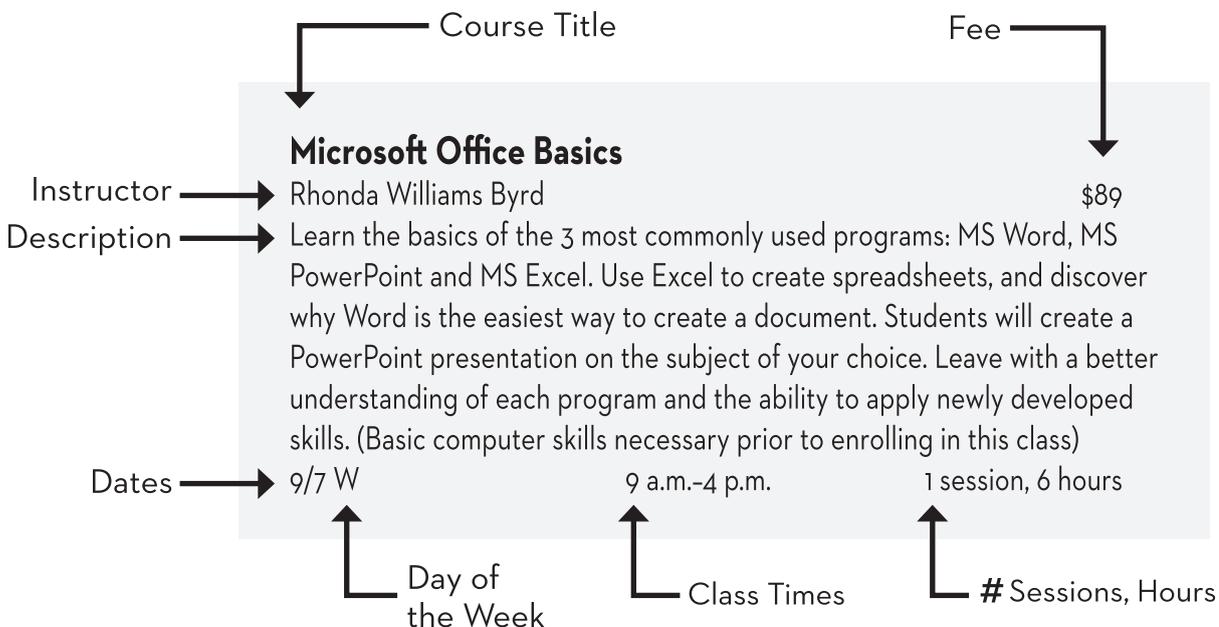
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READING THE SCHEDULE



COMPUTERS AND TECHNOLOGY

In-A-Day Series

Microsoft Office Basics

Rhonda Williams-Byrd \$89
Learn the basics of the three most commonly used programs: MS Word, MS PowerPoint and MS Excel. In this class you will explore how Excel is used to create spreadsheets, discover why Word is the easiest way to create a document, and create a PowerPoint presentation on the subject of your choice. Leave with the ability to apply newly developed skills. (Basic computer skills necessary prior to enrolling in this class.)
8/30 W 9 a.m.-4 p.m. 1 session, 6 hours

Microsoft Word

Rhonda Williams-Byrd \$89
Microsoft Word is not just for typing letters anymore! You can publish newsletters, create business logos, draft extensive manuals, and many other things from your desktop using Word. Learn formatting shortcuts, layout designs, customizing images, and much more. (Basic computer skills necessary prior to enrolling in this class.)
9/7 TH 9 a.m.-4 p.m. 1 session, 6 hours

Microsoft Excel Level 1

Rhonda Williams-Byrd \$89
In this course, you will use Excel to manage, edit, and print data. You will create and edit worksheets and workbooks using basic formulas and formatting. (Basic computer skills and a beginning knowledge of Excel necessary prior to enrolling in this class.)
9/13 W 9 a.m.-4 p.m. 1 session, 6 hours

Microsoft Excel Level 2

Rhonda Williams-Byrd \$89
In this course, you will streamline and enhance your spreadsheets with templates, charts, graphics, and formulas. Learn to apply visual elements and advanced formulas to a worksheet to display data in various formats. Students will learn to sort and filter data, import and export data, analyze data, and work with charts. (Basic Excel knowledge, including how to create, edit, format, and print worksheets, necessary prior to enrolling in this class.)
10/4 W 9 a.m.-4 p.m. 1 session, 6 hours

Microsoft Excel Level 3

Rhonda Williams-Byrd \$89
Learn how to use Excel for a variety of problem-solving tasks. Included are using Excel as a database, using the data table, outlining and subtotaling, paste special with calculations, consolidating, programmatic formulas including VLOOKUP, HLOOKUP, ISERROR, nested IF statements with AND and OR, and pivot tables. (Recommended that students attend Excel levels 1 and 2 prior to level 3.)
10/25 W 9 a.m.-4 p.m. 1 session, 6 hours

Microsoft PowerPoint

Rhonda Williams-Byrd \$89
This course covers all PowerPoint has to offer for creating, designing, delivering, and creating handouts for presentations. Students will learn slide layout and design, inserting content on slides, normal slide sorter and slide show views, slide transition, content animation, inserting tables, charts and creating photo albums, using sound and recordings, preparing for a wide audience using presentation CD and video, and printing handouts. (Basic computer skills necessary prior to enrolling in this class.)
11/1 W 9 a.m.-4 p.m. 1 session, 6 hours

Microsoft Access Fundamentals

Rhonda Williams-Byrd \$89
Learn the basics of Access and how it can be used as an additional tool to Excel. This course covers the fundamentals of data management, how databases work, and how to get answers from the data. You will learn how to manipulate data tables, write basic queries, edit existing forms and reports, and printing. (Basic computer skills necessary prior to enrolling in this class.)
11/15 W 9 a.m.-4 p.m. 1 session, 6 hours

Excel Formulas

Rhonda Williams-Byrd \$89
In this class you will focus on the heart of Excel - formulas. Learn to put strings of text together or take strings of text apart, change the case of text, round numbers, show formulas in cells, begin a number with a zero, and tell how many cells in a range contain numbers, text, or are blank. These are just a few of the topics that will be covered. This intensive half-day class will be devoted to learning more about the formulas that are built into Excel, and how to use them to make your data more efficient. (Students attending this class should be proficient MS Office users.)
11/29 W 9 a.m.-Noon 1 session, 3 hours

Microsoft Publisher

Rhonda Williams-Byrd \$89
Go beyond documents in Microsoft Word, and learn to create flyers, brochures, business cards, letterheads, calendars, newsletters, labels, certificates, and much more. In this class you will create all of these documents using nothing but the software you already have. (Basic computer skills necessary prior to enrolling in this class. Students to bring USB to class.)
12/13 W 9 a.m.-4 p.m. 1 session, 6 hours

Beginning Computers 1

Grace Labbe \$69
 This class is for the very beginner computer user. Find out what to do AFTER you turn on the computer. Learn keys on the keyboard and what to do with them, how to use a mouse, how to save and find files, look for interesting information on the web, and how to open and send emails.
 8/31 - 9/14 TH 6-8 p.m. 3 sessions, 6 hours

Beginning Computers 2

Grace Labbe \$69
 Review your basic skills and learn how to create folders and save them where you can find them later, basic formatting of a document, how to use and explore the Internet, how to send and receive pictures, and more email how tos. Learn enough basics to get a good start toward computer literacy.
 9/21 - 10/5 TH 6-8 p.m. 3 sessions, 6 hours

Beginning Computers 3

Grace Labbe \$69
 Build your computer skills in this level 3 class. Learn to manage your files, save, retrieve, move, and copy files in multiple places, use keyboard shortcuts, and make your documents look professional while learning the basics of Windows. Learn to search and organize your website and email favorites and much more!
 10/12 - 10/26 TH 6-8 p.m. 3 sessions, 6 hours

Excel for the Very Beginner

Janetta Ritter \$69
 This class will present a basic overview of Excel. It has been designed for the very beginner Excel user. You will learn how this program can save you valuable time by streamlining your accounting tasks. (Basic computer skills necessary prior to enrolling in this class.)
 9/12 - 9/26 T 5:30-7:30 p.m. 3 sessions, 6 hours

iPhone Basics

Donny Caudill \$49
 This class will give you a basic understanding of the functions and operation of your iPhone. You will learn how to use iPhone Apps that come with every new iPhone from Mail to Messages, Safari to Music, Contacts to Calendar and more. You'll also learn useful global iPhone skills like SIRI, Dictation, and help with Settings. (iPhones only.)
 9/13 - 9/20 W 5:30-7:30 p.m. 2 sessions 4 hours

Intro to Graphic Design

Malinda McCutchen \$99
 This class will offer you the opportunity to learn entry-level graphic design skills. We will review the basics of Adobe Illustrator CS6 and Adobe Photoshop CS6. You will learn about the elements and principles of design, which will allow your designs to stand out. This class can be taken to improve the making of flyers, posters, brochures, t-shirts, and much more!
 10/4 - 11/1 W 5-7 p.m. 5 sessions, 10 hours

Word for the Very Beginner

Janetta Ritter \$69
 This class has been designed for the very beginner Word user and will present a basic overview for new users. Learn to create documents in the most popular word processing program. (Basic computer skills necessary prior to enrolling in this class.)
 10/10 - 10/24 T 5:30-7:30 p.m. 3 sessions, 6 hours

PowerPoint for the Very Beginner

Janetta Ritter \$49
 Create and edit a basic presentation in PowerPoint with just a few clicks. All the fancy features and animation take more time to learn, but this class will get you started in that direction. You will create a new presentation, apply basic formatting, include text, pictures, and graphics, and run a simple slide show. (Basic computer skills necessary prior to enrolling in this class.)
 11/7 - 11/14 T 5:30-7:30 p.m. 2 sessions, 4 hours



Quickbooks Workshops

Quickbooks Overview

Paul Bax \$69

This session is an introduction to those who are considering the QuickBooks software program. It gives an illustration on how it works, shows the participant how easy it is to use and provides a sample of the reports it can generate. This is a great session to get a first-hand look at QuickBooks before making a purchase.

9/21 TH 1-4 p.m. 1 session, 3 hours

Getting Started with QuickBooks

Paul Bax \$69

Learn how to set up your company files in QuickBooks. This class is for beginner users and will cover the basics of getting your financial records started in the right direction from initial setup.

9/28 TH 1-4 p.m. 1 session, 3 hours

Common Workflows in QuickBooks

Paul Bax \$69

This class will help improve how you use QuickBooks by reviewing tasks and processing of routine transactions. Learn to set up specific procedures and processes for your individual needs.

10/5 TH 1-4 p.m. 1 session, 3 hours

Beyond the Basics in QuickBooks

Paul Bax \$69

Learn how to make QuickBooks do more without you having to do more! This class provides information on how to create advanced financial reports. There is so much more than Profit & Loss and Balance Sheets. Focus on doing more by utilizing the many features this program offers.

10/12 TH 1-4 p.m. 1 session, 3 hours

**Register for all four QuickBooks classes
for \$250 or any two for \$125.**

Social Media & Marketing

National Park College proudly continues its partnership with the Learning Resource Network, the largest lifelong learning association in the world, to provide you with high quality online courses. Get the most up-to-date information from instructors who are nationally known experts in their field. Ask your questions and share your experiences with classmates from all over North America without changing your daily schedule.

Intro to Social Media

Nicole Siscaretti \$129

Get involved in the move from in-person to online communication. Learn what social media is and its role in your business and personal life. Find out the top sites and how businesses are using the sites for communication, customer retention, branding, marketing, market research, needs assessment, and serving customers and clients. Explore the options for your organization.

9/5 - 9/29 Online 16 hours

Intro to Mobile Marketing

Simon Salt \$129

More than half of US consumers who've made a purchase on their smartphone have done so in response to a mobile marketing message. Analysts forecast smartphone sales will surpass 1 billion by the end of 2017. The way consumers are interacting with brands and connecting to the world is evolving. If phrases such as location based marketing, mobile payments, QR codes, applications, mobile coupons, and social networks cause you anxiety, this class is for you. Increase your understanding of the mobile experience, especially smartphones and how you can leverage their capabilities to retain current customers and gain new ones.

9/5 - 9/29 Online 16 hours

Twitter

Katie Morin \$129

Twitter is a hot social media platform these days - and everyone seems to be using it. Learn the best way to take advantage of the unique opportunities Twitter offers and discover the best ways to create relationships and network with your key constituents. You will find out the best, and easiest, techniques for successful interactions in the Twitterverse.

9/5 - 9/29 Online 16 hours



**Check out even more exciting
online classes at ed2go.com/np**

Instagram for Business

Nicole Siscaretti \$129
 With over 100 million users, Instagram is a marketing gold mine. Discover ways to have your audience generate excellent content for you. Learn how to make hashtags work for you, how to make and keep your followers happy, and how a small input can cause exponential growth. We'll also explore the Dos and Don'ts of Instagram to get you on the fast track to success. (An android or iOS device is needed to take full advantage of the exercises in this class.)
 9/5 - 9/29 Online 16 hours

Google Analytics

Dan Belhassen \$129
 If you are not reviewing your website statistics, then you are missing several key opportunities to profit from your website traffic. This course, aimed at non-technical users, will take you through all the key techniques and how to use website analytics using the world-standard Google Analytics, a free online tool. You'll understand your visitor traffic better, learn how to calculate return on investment (ROI) for your online advertising, and find out how to get more conversions and sales from your website visitors. A must for anyone serious about leveraging more success from their website.
 9/5 - 9/29 Online 16 hours

Google Apps for Business

Jennifer Selke \$129
 Google has a variety of web based applications and tools to help you become more productive, including Gmail, Google Calendar, Drive, Hangouts, Documents, Spreadsheets, Presentations, and more. Move beyond the basic features you figured out on your own. Be able to use them to work collaboratively and increase productivity. Learn how to run online meetings and webinars. Learn the ins and outs of all the tools Google has to help you become more productive and improve your work communication skills. You will learn time saving tips and strategies to get more done in your work and personal life.
 10/2 - 10/27 Online 16 hours

Marketing Using Social Media

Kathryn Will \$129
 Develop a two-way communication and marketing strategy for your organization using social media. Let your instructor guide you in exploring major social media, including Twitter, LinkedIn, and blogging. Learn quick, easy ways to use Twitter, blogs and LinkedIn to engage your customers or clients and keep them interested in your organization or business. You'll find out the advantages and disadvantages of each, and learn what's right for your work and kind of organization.
 10/2 - 10/27 Online 16 hours

"I was blown away! I had no idea how much I was actually going to learn in the Instagram for Business class! Thank you Nicole Siscaretti for a great class!"

- Matthew Cox, Digital Media Coordinator at Oaklawn Jockey Club

Facebook for Business

Nicole Siscaretti \$169
 Find out what goes on behind the scenes on Facebook pages and how to increase the chances that your message is seen and acted on. Discover new tools and proven techniques to increase business and expand your reach. Discuss how to adapt your marketing message for the Facebook platform and how to integrate Facebook across all marketing areas. (This is an advanced class and assumes you have started a page on Facebook prior to enrollment.)
 10/2 - 10/27 Online 16 hours

YouTube for Business

Rob Lee \$169
 YouTube can enhance your current marketing and communication strategy. Discover the power of video for your organization, and how to use video as a marketing tool to reach and serve more people. After attending this course you will have proven strategies and techniques for making YouTube work successfully for your organization. (Access to Flash needed for audio and slide presentations.)
 10/2 - 10/27 Online 16 hours

LinkedIn for Business

Jennifer Selke \$129
 LinkedIn is the most popular business social network and the website for professionals to network, build business relationships, and provide or receive referrals. Most people rarely get beyond setting up a profile and therefore miss out on all the advanced features that have come to make LinkedIn so popular. Learn how to set-up your personal profile so that it gets noticed by others. Discover how LinkedIn can be used to generate leads, recruit new employees, and find new jobs. This class will cover all the intricacies of LinkedIn to help you create, customize, and optimize your presence on LinkedIn.
 11/6 - 12/1 Online 16 hours



PROFESSIONAL DEVELOPMENT

Excellence in Leadership Series

The Leadership In-A-Day Series is comprised of four intensive five-hour sessions that build core skills for managers at all levels. Each course contains both morning and afternoon topics that engage students and develop leadership skills. Register for a class at \$89 or choose any two for \$150.



Generation Gaps/Delivering Constructive Criticism

Janetta Ritter \$89

Having various generations in one workplace can present communication problems and conflicts, but the benefits of such diversity in the workplace outweigh it. This session will teach you to recognize the differences in the generations at work and how appropriate constructive feedback shows employees that you care about them and will invest time and effort into their careers. Learn how to maximize the potential of every generation at work and master techniques to deliver constructive criticism that will help you become a more effective leader.

9/15 F 9 a.m.-3 p.m. 1 session, 5 hours

Change Management/Leadership & Influence

Holly Harck \$89

The pace of change in business today is unprecedented, which impacts the dynamics of organizations and the people within them. Leading today's organizations and agile teams requires mastering change management and guiding and influencing others. Develop your ability to lead an organization through change and influence others to create lasting change.

9/29 F 9 a.m.-3 p.m. 1 session, 5 hours

Delegating Effectively/Time Management

Craig Fauble \$89

Effective delegation and time management skills are essential for professional success in any workplace. Learn time management strategies that will help you control your workload rather than spend each day in a frenzy of activity reacting to crisis after crisis. You will also discover the importance of delegation, which is often one of the hardest skills for a supervisor to master.

10/20 F 9 a.m.-3 p.m. 1 session, 5 hours

True Colors®/Team Building

Janetta Ritter \$89

True Colors® is a model for understanding yourself and others based on your personality temperament. The colors Orange, Gold, Green and Blue are used to differentiate the four central personality styles of True Colors®. This interactive workshop introduces the powerful True Colors® concepts, while you determine your True Colors® personality spectrum and learn to recognize the True Colors® of others. Upon completion you will understand how to build your team through better identification of their talents and abilities. Additionally, you will gain a new perspective on teamwork and know how to create a positive team oriented atmosphere within your organization.

11/3 F 9 a.m.-3 p.m. 1 session, 5 hours



Business Writing

Dionne Felix \$129
 Identify the key practices you need to develop and hone your business writing communication effectively and successfully. Discover the best practices for crafting effective, professional business documents. Find out how to avoid grammatical pitfalls and acquire business writing principles that will be good for years to come.
 9/5-9/29 Online 16 hours

Negotiation: Get What You Want

Layne Harpine \$129
 Negotiation is a key skill for success in business and everyday life. Knowing strategies to clarify what you want and how to prioritize needs will ensure you get more of what's essential. Having the skills to help others get what they want will improve relationships and increase your odds of success in the future. Work with a pro to learn how to plan, implement and win in the bargaining process. Save time, grow your business network and gain confidence when dealing with even the shrewdest of deal-makers. Invest in these skills now and reap a lifetime of rewards.
 10/2 - 10/27 Online 16 hours

Financial Analysis & Planning for Non-Financial Managers

Jodie Trana \$129
 Designed for non-financial managers, business owners, entrepreneurs, and other decision-makers, this advanced course will take the mystery out of money matters. Throughout this course, financial information that drives your organization, as seen on business reports, will be assessed and analyzed. An understanding of this information will help you make smart decisions when it comes to budgeting, setting goals, and assessing performance within your own area of influence.
 11/6 - 12/1 Online 16 hours

Real Estate Continuing Education

Keith Montgomery \$85
 This 7-hour continuing education course will keep you up to date with your Real Estate educational requirements. The state of Arkansas requires all licensees to complete seven (7) classroom hours of continuing education each year of licensure. This course includes both the required supervising brokers course and the required safety course. The NAR Code of Ethics, and Agents, Brokers, and the Law will also be included.
 10/12 TH 9 a.m.-5 p.m. 1 session, 7 hours

————— It's More Than a Notion: **Starting Your Own Business** —————



Without a doubt, there are many resources available for business owners to succeed. Unfortunately, most of these resources are too costly, too sophisticated, too wordy, too long, and just not practical enough to make a huge difference.

It's More Than A Notion: Starting Your Own Business is offered to give business owners a step-by-step guide to starting a business from an idea to a reality. Learn how to take care of your business so that your business can take care of you! (Registration fee includes book.)

Paul Bax \$99
 10/4 - 10/25 W 2-4 p.m. 4 sessions, 8 hours

Paul Bax has been in the accounting field for over 25 years. He has worked with various small businesses and nonprofits with a primary focus on financial management. He has facilitated many workshops and seminars with the Internal Revenue Service, The Cosmopolitan Chamber of Commerce, the Community Renewal Society, the United Way and CPAs for the Public Interest. He currently owns and operates a small accounting firm, Bax & Associates, which has been *More Than A Notion*.

INNOVATIVE TECHNOLOGIES

The Innovative Technologies Center aims to align workforce development and academic programs with regional economic development strategies to meet the needs of local and regional employers by preparing a workforce with the skills to be competitive in the 21st century workplace.

Intro to Computer Aided Drafting

Phillip Stauffer \$89
This class presents an overview of computer aided drafting and design systems and their applications. It provides an introduction to the basic use of CAD. Software used in class will be AutoCad.
8/22 - 8/31 T/TH 5:30 p.m.-7:30 p.m. 4 sessions, 8 hours

Intro to SketchUp & 3D Drawing for Beginners

Zach Ouchley \$99
Do you love to create and draw? Sketchup is a free, easy to use drawing program. It is great for anyone interested in design including crafters, hobbyist, carpenters, and contractors. All the basics will be covered and you will be able to create your own 3D model by the end of the class.
9/6 - 10/11 W 6-8 p.m. 6 sessions, 12 hours

Arduino for the Beginner

Julian Post \$89
Do you like to tinker and make cool gadgets? Wouldn't it be great if you could put a brain in your creation? Arduino controllers work with standard electronics, sensors, servos and motors to make your cool gadgets come alive! Arduino is an easy to learn, open-source prototyping platform that lets you explore the programming and control of electromechanical devices. This class is an introduction to the Arduino platform. You will work with Arduino kits, programming, projects, and electronics basics. (Arduino kits provided.)
9/7 - 9/28 TH 5:30-7:30 p.m. 4 sessions, 8 hours

Electronic Communications from Marconi to Cell Phones

Robert Nagy \$89
The air is buzzing with thousands of unseen signals. Without these signals, you'd live a very different life... a very quiet life. This course will provide you with information about technologies as they have developed over the years. Learn how they came about and exactly how they all work. You'll have a tremendous respect for the virtually "magic" device you carry around in your pocket. The sheer speed of development in electronics from 1965 to the present has culminated in the cell phone...but it all started with a glass tube of iron filings 125 years ago. Join us for this journey of development and execution of electronic telecommunications.
9/18 - 10/9 M 6-8 p.m. 4 sessions, 8 hours



Drone Basics

TBD \$89
You've heard about them. You've seen them. Drones! Now learn the basics and get started! Come and explore the world of small Unmanned Aerial Vehicles (sUAV) or "Drones", while learning to fly one at the same time! The individual, commercial, and military use of drones is exploding and the applications seem to be endless. In this class you will learn what a drone is, the different types of drones, basic drone technology, safety, social and legal issues, what to buy (or make), business and career opportunities, and of course, learn to fly! (Basic drone units provided, or you may bring your own.)
9/5 - 9/19 T 5:30 p.m.-7:30 p.m. 3 sessions, 6 hours

FAA Part 107 Drone Pilot Certification Course

Robert Feighl \$199
This course will prepare you for the FAA Part 107 Remote Pilot Certification exam. A brief introduction to drones and drone piloting will be provided followed by an in-depth review of each objective covered on the FAA exam. Practice exams will be provided. (FAA Examination is not included in this course.)
9/11 - 11/13 M 4-5:30 p.m. 10 sessions, 15 hours

DIY Drones

TBD \$299
Come build a basic racing drone! We will assemble a racing drone kit while learning construction, wiring, soldering, aerodynamics and flight controller programming and setup. A basic racing drone kit is supplied and you keep the final product! You will need to add a battery and remote control (required) plus any FPV gear you want. The final test is a race around the ITC race course!
10/3 - 10/17 T TH 5:30-7:30 p.m. 5 sessions, 10 hours



Solar Power 101

Robert Nagy \$99

Learn to harvest free, clean energy! This class will provide an understanding of the fundamental concepts necessary to design a stand-alone solar power system. We will start with a survey of solar power systems, photo-voltaic basics and system components such as controllers and inverters. Then we'll dive into application-based load analysis, size a solar array and configure battery banks to meet your energy needs. A basic understanding of electricity will be helpful.

10/18 - 11/15 W 5:30-7:30 p.m. 5 sessions, 10 hours

Intro to 3D Printing

Julian Post \$89

3D printing, or Additive Manufacturing, is reshaping the future of how things are made. Whether creating a custom cell phone case or a fuel nozzle for a jet engine, additive manufacturing is changing everything. This class will teach you how 3D printing works, how to prepare a print ready file from a 3D model, operate a printer, and perform post processing.

10/19 - 11/2 TH 5:30-7:30 p.m. 3 sessions, 6 hours

HAVE YOU EVER CONSIDERED TEACHING PART-TIME?

Workforce, Continuing Education, and the ITC are always looking for well-qualified individuals with an interest in teaching short term courses in leadership, computers, innovative technologies, special interest topics, and much more!

Contact our office at 501.760.4223 to learn more.



Workforce Development

NPC offers a variety of Industrial Training Programs through the ITC to help your business develop a highly skilled workforce.

CNC Machining Technology Program

The CNC Machining Technology Program is your fast track path to becoming a CNC Operator and/or CNC Programmer. Learn the principles of machining, setup, processing, part inspection and standard shop practices - the skills you need to program and operate complex metal working machines such as CNC mills, and lathes.

- Machining Basics
- CNC Mill
- CNC Programming
- CNC Lathe

Subject matter experts at the ITC can help you develop and deploy customized training in the following areas:

- Programmable Logic Controllers (PLC)
- CNC Machining
- Robotics
- SolidWorks
- 3D Printing for Industry
- Sensors & Instrumentation

To learn more about upcoming events and classes, sign up for our newsletter, or determine how you can get connected, visit np.edu/itc.

The Innovative Technologies Center will lay the foundation to Expand Technology Education and Create an Environment of Technology Collaboration for Everyone - Industry, K12 Education and the Community.

AEROSPACE

The Aerospace industry is one of the largest employers in Hot Springs and employs over 10,000 Arkansans state-wide. Aerospace is Arkansas' number one export, accounting for more than \$1.8 billion. There are approximately 180 aviation and aerospace-related companies around the state. NPC offers both non-credit and credit programs for students interested in a career in this exciting field.

Free Information Session

If you are considering a career in aerospace, plan to attend a free information session to learn more about upcoming classes.

9/7 TH 6 p.m. 1 session

Introduction to Aerospace Manufacturing and Repair

Dana DeWitt \$600

Learn the skills needed for an entry level career in the aerospace industry. This 135 hour class includes classroom and hands-on training to help students gain the necessary skills to apply for entry level positions in the aerospace industry.

9/19 - 3/15 T/TH 6-9 p.m. 45 sessions



Customized Training Solutions for Your Organization

When, Where, and How You Need It

National Park College's Workforce Development team is dedicated to delivering focused, outcomes-based training designed to enhance business performance. Our goal is to maximize your company's investment by finding the customized program that best meets the professional development needs of your employees.

Investing in your employees and management team can:

- Improve operations
- Increase efficiency
- Optimize performance
- Ensure company growth
- Retain outstanding employees
- Improve teamwork
- Increase revenue

Our staff will consult with your company to identify workplace skill needs and deliver customized training designed to meet your strategic goals. From product software applications to frontline leadership skills, access our expert instruction and state-of-the-art curriculum, training facilities and technology that delivers effective training, efficiently and affordably.

**Visit np.edu/workforce or call 501.760.4135 to
learn more or to schedule a consultation.**



Dancing

East Coast Swing

Loretta Trowbridge \$138/couple
 Discover the basics of dancing to big band Swing music. East Coast Swing has Lindy Hop’s stylings with less overall movement and fewer timing variations. Danced to a wide range of tempos, the music is traditionally big band Swing from the golden era of Jazz. This is a particularly great class for those just getting started with social dance. Focus is on having Fun! Fun! Fun! Instructor will include a surprise “bonus” dance during this class! (This class is for couples.) No class on Sept. 4.
 8/28 - 10/9 M 6:30-8:30 p.m. 6 sessions, 12 hours



Cha Cha Dancing

Loretta Trowbridge \$138/couple
 Join us in this fun, flirty dance that grew out of the Cuban Mambo and became immensely popular in the United States in the 1950’s. It consists of triple chasse steps (cha cha cha’s) and rock steps. Instructor will include a surprise “bonus” dance during this class! (This class is for couples.) No class on Nov. 20.
 10/16 - 11/27 M 6:30-8:30 p.m. 6 sessions, 12 hours

History/Political Science

The French Revolution and the “Reign of Terror”

Chuck Argo \$39
 The French Revolution was derailed by a radical shift that inspired the first mass politicization of a citizenry during the aptly-named “Reign of Terror.” This first modern foray into “identity” politics left a bloody legacy that we will discuss in these two classes.
 8/31 - 9/7 TH 1-3 p.m. 2 sessions, 4 hours

U.S., China, and Taiwan: Still a Complex Situation

Carl Ford \$39
 This course will review the history of the complex relationship between the U.S. and China over the issue of Taiwan. Discussion will include China’s claim that Taiwan is its territory and how they have vowed to absorb it ever since Chiang Kai-shek’s Nationalist government fled to the island after being ousted from the mainland by Mao Zedong’s Communist forces in 1949.
 9/21 - 9/28 TH 1-3 p.m. 2 sessions, 4 hours

The Wild Frontier: What Made the West Wild

William Gay \$39
 Join us for a look at America’s fabled Wild West. The focus will be on the myths and legends of the American west, including the era’s famous lawmen and notorious outlaws.
 10/3 - 10/10T 1-3 p.m. 2 sessions, 4 hours

The History of Medicine

Christopher Thrasher \$39
 This course shares the history of medicine, with a special emphasis on medicine during the American Civil War. In field hospitals and pavilion-style hospitals, thousands of physicians received experience and training. As doctors and nurses became widely familiar with prevention and treatment of infectious diseases, anesthetics, and best surgical practices, medicine was catapulted into the modern era of quality care.
 11/8 - 11/15 W 4-6 p.m. 2 sessions, 4 hours



**CHECK OUT THE FIRST NPC
 INTERNATIONAL SERIES
 ‘VIVA LE FRANCE’ ON PAGE 19**

PERSONAL INTEREST



On the Home Front

Thrifty Kitchen

Pam Castleberry \$39

The kitchen is the heart of the home with an array of activities always going on! From bill paying, to homework, to eating and entertaining, keeping this room organized and operational can be an overwhelming task! Learn how to save time, money, and energy in the busiest room in your home. In this class we will cover topics related to decluttering, menu planning, meal prep, and other helpful tips to keep your kitchen running smoothly.

8/24 - 8/31 TH 6-8 p.m. 2 sessions, 4 hours

Pickle Making 101

Pam Castleberry \$49

Learn the pickle making process from start to finish. Cucumbers make great pickles, but have you ever tried a squash pickle? This class will help you select, prepare, and process your produce into your very own pickle supply. A variety of flavors will be made including dill, bread and butter, garlic, cinnamon, Amish, refrigerator, freezer, and relish too! Student will have a sampling of each kind to take home. (\$10 supply fee due to instructor at class beginning.)

9/9 S 9 a.m.-2:30 p.m. 1 session, 5 hours

Cake Decorating Basics

Cindy Scheu \$69

This hands-on class will provide you with basic cake decorating techniques. Beginning with the proper way to prepare cakes, you will learn how to apply icing, borders, writing with icing, and simple flowers. (\$10 supply fee due to instructor at first class. Additional supplies required, list available.)

9/7 - 9/28 TH 6-8 p.m. 4 sessions, 8 hours

Cake Decorating: Beyond the Basics

Cindy Scheu \$69

This class will take you beyond the basics and introduce you to more advanced cake decorating with flowers, shells, leaves, roses and stars. (Basic cake decorating skills necessary prior to enrolling. \$10 supply fee due to instructor at first class. Additional supplies required, list available.)

10/12 - 11/2 TH 6-8 p.m. 4 sessions, 8 hours

Outdoor Dutch Oven Cooking: Learning the Basics

Pam Castleberry \$69

Learn the basics of Outdoor Dutch Oven Cooking. This class will cover how to choose the right dutch oven, proper care, seasoning, cleaning, storage, and how to convert your favorite recipes from traditional oven baking to dutch oven cooking. Classes will include hands-on demonstrations, participation, and the best part... sampling the finished product! (\$5 supply fee due to instructor at first class.)

TH 9/21 6-8 p.m.

S 9/23 10 a.m.-2 p.m. 2 sessions, 6 hours

Outdoor Dutch Oven Cooking: Beyond the Basics

Pam Castleberry \$69

Go beyond the basics of Outdoor Dutch Oven Cooking in this class. Learn how to use advanced techniques with your Dutch Oven. You will explore lid cooking, stacking, open flame cooking, box oven, and freezing techniques. Classes will include hands-on participation from selecting the perfect recipe, to preparation, to the best part...eating the finished product! (\$5 supply fee due to instructor at first class.)

TH 10/19 6-8 p.m.

S 10/21 10 a.m.-2 p.m. 2 sessions, 6 hours

Gluten Free Cooking & Baking

Meredith Finn \$69

"I'm gluten free." You hear it all the time, but what does it mean? What is 'gluten,' and why is it in your food? Whether you're new to a gluten-free lifestyle, or know someone who is, this class covers the details from the very basic to advanced knowledge. You will learn to read food labels, navigate restaurant menus, and make substitutions in your favorite recipes. Actual cooking and baking demonstrations will be integrated into the class for sampling! (\$5 supply fee due to instructor at first class.)

10/5 - 11/9 TH 6-7:30 p.m. 6 sessions, 9 hours

Special Interest

Selling on eBay

Grace Labbe \$59
 Learn how to sell items on eBay. Instructions on how to set up an eBay account, Paypal account, and USPS account will be provided. Learn how to effectively sell an item on eBay, taking appropriate pictures, proper pricing of items, how to ship and track items, and how to leave feedback. (This class is not intended for beginner computer users. If bringing own computer device/camera, students should know how to use prior to class.)
 9/11 - 10/2 M 5:30-7 p.m. 4 sessions, 6 hours

Staying Independent As You Age

Karen Reagler \$29
 Join this class to discover ways to maintain independent control as you age. Learn ways to pay for long term care, housing options, and available local resources.
 9/6 W 4-5 p.m. 1 session, 1 hour

Arkansas Concealed Handgun

Garry Brown \$89
 This course provides the required classroom training and firearm qualifications needed to obtain an Arkansas Concealed Carry Permit. Fee includes fingerprinting, firearm, ammunition, gun range, and all documents needed for license application. (License application fees are separate.)
 9/9 S 9 a.m.-2 p.m. 1 session, 5 hours
 10/28 S 9 a.m.-2 p.m. 1 session, 5 hours

Intro to Guitar

Tommy Stanco \$99
 These sessions are an introduction to classical guitar technique, basic music reading skills, beginning performance skills, and left and right hand positions with a general overview of music styles. (No electric guitars. Supply list available.)
 9/26 - 11/9 T TH 6-7 p.m. 14 sessions, 14 hours

Estate Planning for Second Marriages & Blended Families

Ashley Naramore \$29
 From trusts to prenups, this class will provide techniques to take care of all the people you love and promote family harmony at the same time. Second chances can bring a lot of joy, particularly when it comes to getting remarried. But tying the knot again can present some challenges, especially when it comes to planning how your estate plan provides financial support for "blended family" members from different marriages.
 11/1 W 2 -3 p.m. 1 session, 1 hour

College in the Village

The following classes will be held at the Hot Springs Village Coronado Center. Registration must be completed at hsvticketsales.com or by calling 501.922.5050.

The World in Flames: A Military History of World War II

William Gay \$49
 Join us as we look at the military side of the Second World War. Starting with what led to the war, this class will focus on strategy, major battles, key participants, and how the war shaped the modern world.
 9/5 - 9/19 T 1-3 p.m. 3 sessions, 6 hours

Wire Wrapping with Beads

Marlene Gremillion \$35
 In this two-day workshop you will learn the basics of handling wire and design pendants by wire wrapping a variety of beads in your own style along with suggested styles. Time permitting, the "tree of life" will be wrapped with the addition of beads. Students will need jewelry tools including chain nose pliers, round nose pliers, flush cutter. Copper and brass wire will be used in a variety of sizes and styles with beads provided. (\$10 material fee payable to instructor on first day.)
 9/12 - 9/13 T W 9 am - Noon 2 sessions, 6 hours

Watercolor Abstract Collage Using Oriental Papers

Marlene Gremillion \$35
 In this two day workshop you will color Oriental papers with watercolors, let them dry, then cut, tear, and arrange them into a compositional design glued to a support of watercolor paper. Working experimentally and intuitively by reacting to the textures created, you will pull the composition together and complete the abstract collage with a focal area by adding extra touches of detail and surprise elements. This mixed media will include using colored pencils, oil pastels, water media paint, lifting, scratching, collaging, and rearranging to make a good finished piece. (\$10 material fee due to instructor on first day.)
 9/26 - 9/27 T W 9 a.m.-Noon 2 sessions, 6 hours

Selling on eBay

Grace Labbe \$59
 Learn how to set up an account and sell items on eBay. Paypal account and USPS account will be provided. Learn how to effectively sell an item on eBay, taking appropriate pictures, proper pricing of items, how to ship and track items, and how to leave feedback. (This class is not intended for beginner computer users. If bringing own computer/camera, students should know how to use prior to class)
 10/5 - 10/18 TH 5-7 p.m. 3 sessions, 6 hours

The Constitution and Representative Democracy

Carl Ford \$39
 This will be a refresher course on the U.S. Constitution and Representative Democracy.
 10/25 - 11/1 W 1-3 p.m. 2 sessions, 4 hours

Security and Self-Defense Skills for Seniors

As the number of seniors in America grows with each passing day, many are increasingly concerned with the growing violence in our society and fear for their safety.



This seminar is twofold. In the first segment, you will learn prevention strategies to minimize chances of victimization and increase your sense of security in a variety of environments and circumstances. The second segment will be hands-on demonstration and practice with a variety of self-defense intervention tactics practical for seniors to increase chances of survival if confrontation is unavoidable. Physical limitations need not render one powerless and helpless.

Individuals need not be martial arts experts to prevent assault and protect themselves from predators. Prevention is always preferable to intervention! However, when confrontation cannot be avoided seniors must act with skills sufficient to survive and ward off would be assailants. Learning and practicing some simple self-defense techniques can be empowering in reducing fear and stress, and greatly increase one's self-confidence in thwarting an attack.

Travis Sorrows		\$69
Choose a session:		
9/13 W	9 a.m.-4 p.m.	1 session, 6 hours
11/16 TH	9 a.m.-4 p.m.	1 session, 6 hours

The instructor for this seminar is Travis Sorrows, a Vietnam War Veteran, retired FBI Special Agent, and active senior citizen. During his career SA Sorrows was trained by the Secret Service and served on the protection detail for both the Attorney General of the United States and FBI Director. Additionally, he was certified by the FBI as a firearms and defensive tactics instructor.

Photography

DSLR Camera Boot Camp

Bob Dion \$69
 This class will help you understand your camera settings and menus. You will learn what menu settings are important and what settings you should leave alone for now. The instructor will discuss everything from how to properly hold your camera, what buttons and dials do what, the different types of lenses and how to use them, and other basic information. This class is intended as the first step for students wishing to take the Beginning & Intermediate Photography classes. (Students must bring DSLR camera with accessories and owner's manual to class.)
 8/22 - 8/29 T 6-8 p.m. 2 sessions, 4 hours

Beginning Digital Photography

Bob Dion \$129
 This photography class will provide you with the basics about your digital camera including ISO settings, shutter speed and aperture, the difference between metering modes, auto focus modes, focus points, and focal length. You will also receive an introduction to depth of field and basic composition. Many tips and tricks will be shared. Class outing will be held on Week 5. (DSLR camera required.)
 9/5 - 10/10 T 6-8:30 p.m. 6 sessions, 15 hours



Photo Editing with GIMP

Bob Dion \$69
 In this class you will utilize free GIMP photo editing software to learn common image file types, image resolution and resizing, cropping and using composition guides, exposure correction using Curves and the Histogram, and color correction. Other topics covered will include an introduction to the layers and the alpha channel (image transparency), using the paint brush and eraser tools, dodging, burning, and vignetting, using the cloning and healing tools, mastering the selection tools, and blending multiple exposures together (a form of HDR.) (Students to bring thumb drive with jpeg or png images to work on in class.)
 10/18 - 10/25 W 6-8:30 p.m. 2 sessions, 5 hours

Intermediate Digital Photography

Bob Dion \$129

Get out of Auto mode and take the next step in gaining the foundational skills to become a great photographer! This class will cover the principles of light and exposure including histograms and more. We will also discuss tips and tricks on how to handle common subjects such as portrait, nature, and sports photography. Weekly photographic assignments will include panning, silhouette, depth of field control, and others. This class is designed for those wanting to gain a better understanding of their equipment and what it takes to be a photographer. (DSLR camera required.) No class Nov. 21.

10/24 - 12/5 T 6-8:30 p.m. 6 sessions, 15 hours

"Bob's easy going style and his background in professional photography made this a very worthwhile class. Using his extensive photography background he was able to blend in real life examples during the class. I was totally impressed with Bob's passion, knowledge and teaching skills. By far one of the best classes that I have attended."

- David Kimball

Creating an Artistic Eye

Eli Vega \$69

This highly interactive and fun class takes an artistic approach to photography, without the need for photo editing software. You will learn how to be an artist first, with in-camera techniques. See with your imagination, not your eyes. Class will include composition, scanning and extracting. You will learn two photography paradigms that will help you make the common uncommon, the mundane insane. This course is for both beginner and advanced photographers. Students to bring camera and camera manual to class - no smart phones. (\$3 Workbook Fee payable to instructor at class beginning.)

9/9 S 9 a.m.-5 p.m. 1 session, 7.5 hours

Pottery

Ceramics Sculpture

Margaret Lola Warren \$200

In this class you will use fire clay to create 3D works of ceramic sculpture. Learn to sculpt and fire unique creations to decorate your home and yard. (Supply list provided at first class meeting. All supplies available at NPC Bookstore.) No class on Sept. 4.

8/21 - 10/30 M 9 a.m.-Noon 10 sessions, 30 hours

Pottery

Margaret Lola Warren \$200

A variety of hand building and wheel throwing techniques will be shared to assist you in creating one-of-a-kind pots and vessels. Pottery pieces will be glazed and fired unique works of art. (Supply list provided at first class meeting. All supplies available at NPC Bookstore.) No class on Sept. 4.

8/21 - 10/30 M 1 p.m.-4 p.m. 10 sessions, 30 hours



Hunter Education Course

The Arkansas Game & Fish Commission will provide a **FREE** Hunter Education course on the NPC Campus!

Anyone born on or after Jan. 1, 1969, must complete a hunter education course and carry a valid hunter education card to hunt in Arkansas. Youths under 16 may hunt without hunter education as long as they are under the direct supervision of an adult who is 21 years old.

There is no specific age requirement to enroll in hunter education. However, the educational material is based on a sixth-grade reading level. Arkansas recognizes hunter education cards from other states. Arkansas's hunter education program is recognized in all states as well as in Canada and Mexico.

Instructed by Sheila Connerly

Saturday, September 9

8:30 a.m. - 6:30 p.m.

Registration is required at
www.register-ed.com

REGISTRATION & REFUND POLICY

Students are not officially registered in a class until registration fees have been paid.

The college reserves the right to cancel a class due to insufficient enrollment. If a course is canceled, students may transfer credit to an upcoming class or request a full refund of payment. Refunds can take up to two weeks to process. If a student will not be able to attend a course, requests for refunds or transfers of 100% of payment must be made at least five (5) business days prior to the first class meeting. (Classes being held are determined according to number of enrollment and, in some cases, one person enrolling can determine whether or not a class will be offered).

REGISTER TODAY

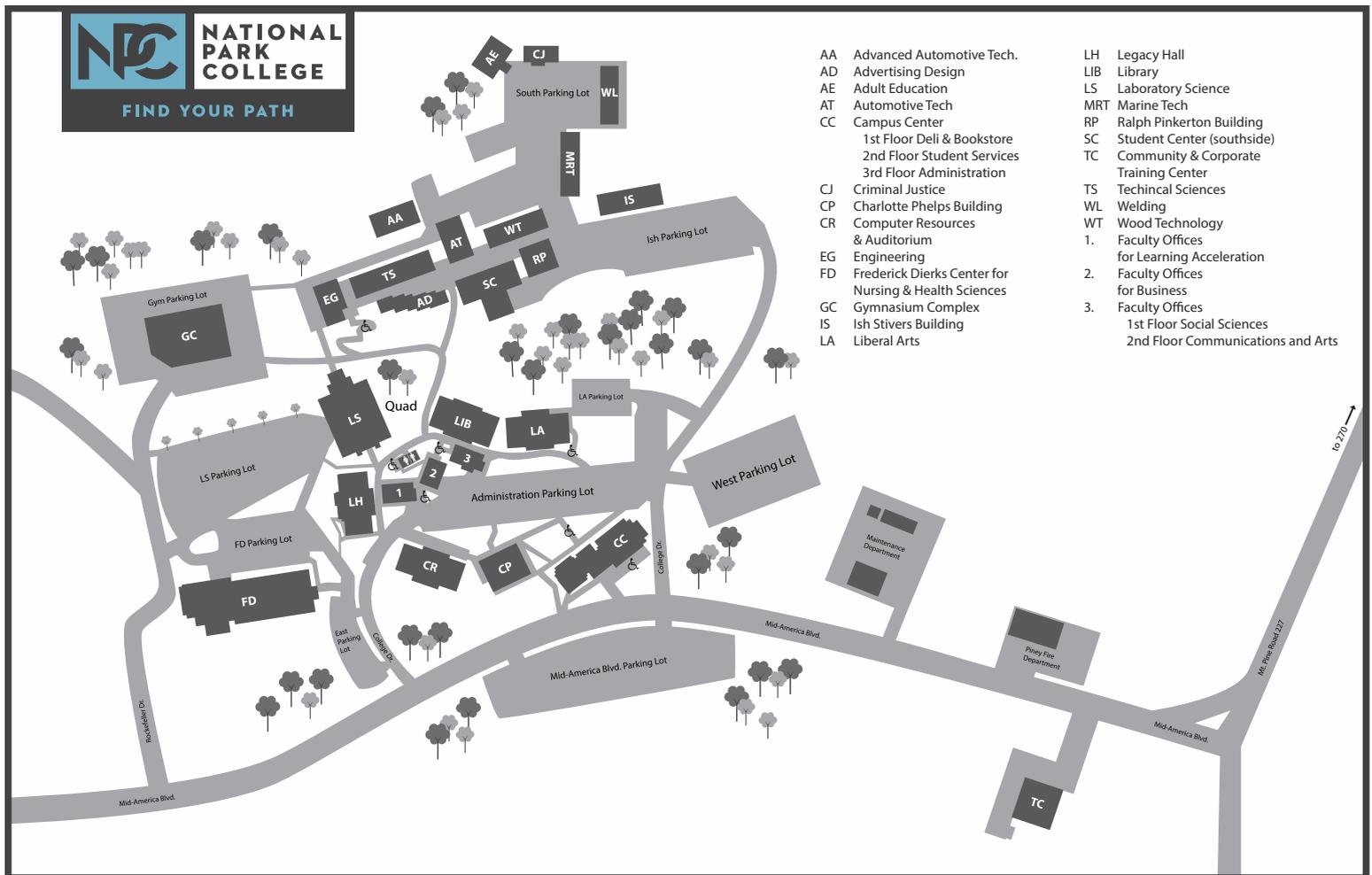
Online at www.np.edu/ce

By **calling** 501.760.4223. Staff is available for assistance Monday through Friday from 8 a.m.-4:30 p.m.

By **visiting** NPC's Community & Corporate Training Center located at 109 Mid-America Blvd. across from the Piney Fire Department.

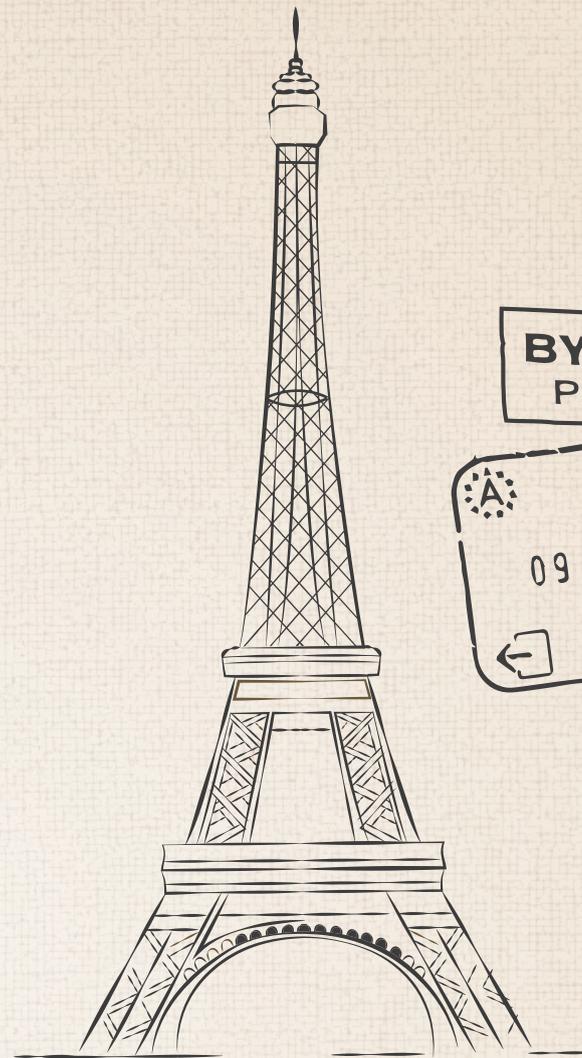
Sending an **email** with registration information (include name, address, phone, email, and course information) to training@np.edu. Confirmation and payment instructions will follow the receipt of your email.

Classes will not meet during Thanksgiving break, November 20-25.



Viva la France

Explore France in the first of National Park College's international series. Study the **history, psychology, language and cuisine** of the country as a primer before traveling abroad or to experience a different culture without ever leaving Hot Springs.



The French Impact on Psychology

Samantha Christian \$39

This course will investigate the cultural contributions France made to the field of psychology specifically looking at IQ and the psychodynamic perspective. We will discuss the relationship between one of Napoleon's descendants—Princess Marie Bonaparte and Sigmund Freud and the impact on female sexuality specifically sexism vs. feminism.

8/22 - 8/29 T 6-8 p.m. 2 sessions, 4 hours

The French Revolution and the "Reign of Terror"

Chuck Argo \$39

The French Revolution was derailed by a radical shift that inspired the first mass politicization of a citizenry during the aptly-named "Reign of Terror." This first modern foray into "identity" politics left a bloody legacy that we will discuss in these two classes.

8/31 - 9/7 TH 6-8 p.m. 2 sessions, 4 hours

Conversational French

Bryan Adams \$69

This fun and interactive course teaches practical, conversational French. Learning goals include common phrases, expressing needs and wants, ordering food, greetings, and small talk. The emphasis is on fun, useful French without memorization of grammar rules.

9/12 - 10/31 T 6-7 p.m. 8 sessions, 8 hours

French Cuisine

Patricia Scott \$89

What better way to experience French culture than through its most beloved topic: cuisine! This hands-on cooking class is sure to please the most discerning of taste buds. Learn the fundamentals necessary to start your journey into the tasty world of French cooking. Discover how to make classic sauces, beef bourguignon, tarts, and more. (Additional \$50 food cost fee payable to instructor at first class.)

11/2 - 11/16 TH 6-8 p.m. 3 sessions, 6 hours

NATIONAL PARK COLLEGE

Community and Corporate Training

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Both the **Computer In-A-Day Series** (page 4) and the **Leadership In-A-Day Series** (page 8) classes are offered at the HSU-NPC Downtown Landmark Building location.