



NATIONAL PARK COLLEGE DIRECT LOAN TO DO LIST

National Park College offers Federal Direct Loans as required by federal guidelines. If you are interested in receiving a student loan at NPC, please complete the following *To Do's*. Your FSA ID is required to complete this process.

Recommended:

- **Loan Seminar** (*Student loan borrowers must first accept loans on OASIS. Once that is complete, each student will see the Loan Seminar course within five business days on Blackboard. Students should watch the PowerPoint, complete the seminar quiz, and do the federal direct loan worksheet(not required to turn in) **To log in to Blackboard go to www.np.edu>Click on Blackboard*
- Determining Username** – *will consist of your first initial / full last name / if a student previous to you has had the same first initial last name you would have a number added to the end of the first initial/last name...example jsmith1...If there have been multiple jsmith's it will keep going to the next number. Note. "This is the same username/password you will use for your webmail and Blackboard account"*
- Determining Password** – *Your password will be comprised of the last four digits of your social security number, your birth month, and birth date (month & day only) Ex. 12340125*
- Log in Problems** – Techsupport@npcc.edu or call 760-4171 and ask for password to be reset
- **Federal Direct Loan Worksheet** (*Student will download this from the Loan Seminar located in Blackboard) (keep for your personal records-not required to be turned in)*

REQUIRED:

- Direct Loan Entrance Counseling** (*complete at www.studentloans.gov*)
 - Master Promissory Note (MPN)** (*complete at www.studentloans.gov*)
1. Go to www.studentloans.gov and click “Sign In”
 2. Enter your personal information and FSA ID.
 3. Read all information carefully and follow directions.
 4. Click “**Complete Counseling>Select Entrance Counseling**” and follow instructions carefully.
 5. After completing the Counseling click “**Complete Master Promissory Note**” and follow instructions carefully.
 6. *24-48 hours later*, verify status of the MPN and Entrance Counseling. Sign in and look at the menu on the left. Click the “**View Completed Counseling**” link at the bottom of menu and the “**Completed MPN's**” link at the top of the menu to verify the time and date the government documented your items as completed for NPC. This step is a follow up for students to confirm that they have the requirements to receive direct loans. You must have a current FAFSA at NPC and you must accept your loan on OASIS as well as the federal requirements above. Please remember to check your Oasis student center “to do” list for other items that may be needed to complete your financial aid file.